

Name of School:

Name of Course: **Career Basics**

Instructor Information

Name:
E-mail address:
School phone number:
Web page address:
Best times to be reached:

Course Description

Students will participate in group activities that develop teamwork skills and entrepreneurial thinking. A product will be produced and sold within the class framework. Various job positions will be assigned in the production of the product

District Standards and Power Benchmarks

Standards:

1. To identify and utilize qualities necessary to obtain and maintain a job.
2. Explore potential careers
3. Understand and demonstrate teamwork skills

Power Benchmarks:

1. Develop skills needed to read sequential directions.
2. Models effective listening and speaking skills.
3. Recognizes the relationship between working alone and working in a team.
4. Solves problems as self directed learner by evaluating their own work, effort, and behavior.
5. Organizes work to meet deadlines.
6. Applies basic safety and sanitation procedures in a lab.
7. Exhibits ability to produce quality products.
8. Identify their career interest and investigates related careers.

Course Information

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Course Outline

Students will complete job application, thank you letter, interview, bag production, product, and clean-up procedures.

Text/Other Required Materials/Resources

Instructional Procedures & Support

Course deliveries are in the form of: teamwork, hand on activities, product development in the framework of classroom business, marketing strategies

Classroom Management Procedures

Assessment Plan

Each student will be assessed on the application process, interview process, and job performance in the form of rubrics.

Grading System

A	93 and above	Firm command of knowledge domain High level of skill development
A⁻	90 - 92	Exceptional preparation for later learning
B⁺	87 - 89	Command of knowledge beyond the basic concepts of knowledge Advanced development of most skills
B	83 - 86	Has prerequisites for later learning
B⁻	80 - 82	
C⁺	77 - 79	Command of the basic concepts of knowledge Demonstrates ability to use basic skills
C	73 - 76	Lacks a few prerequisites for later learning
C⁻	70 - 72	
I		The letter "I" indicates the student has not satisfactorily achieved the grade/course-level benchmarks and/or has missing work. "I" status is temporary and not a final grade. The letter "I" may affect athletic eligibility.
D⁺	67 - 69	Lacks knowledge of some fundamental ideas Some important skills not attained
D	63 - 66	Deficient in many of the prerequisites for later learning
D⁻	60 - 62	
F	59 and below	Most of the basic concepts and principles not learned Most essential skills have not been demonstrated Lacks most prerequisites needed for later learning