

SPECIAL CALL BOARD MEETING (PERSONNEL APPOINTMENT)  
AND  
COMMITTEE OF THE WHOLE  
JUNE 1, 2009

The Board of the Davenport Community School District in the Counties of Scott and Muscatine, State of Iowa, met for a Special Call Meeting followed by the Committee of the Whole on Monday, June 1, 2009, pursuant to law. The meetings were held in the Jim Hester Board Room, at the Administration Service Center, 1606 Brady Street, Davenport, Iowa, in said District. President Zamora called the Special Call Meeting to order at 6:35 PM following an earlier closed session.

On roll call the following board members were present: President Patt Zamora; Directors Richard Clewell, Nikki De Fauw, Ralph Johanson, Ken Krumwiede, Larry Roberson, and Timothy Tupper. Superintendent Julio Almanza was present along with other administrators

**6:35 PM SPECIAL CALL MEETING: CENTRAL HIGH PRINCIPAL APPOINTMENT**

- A. A recommendation was made for Robert Scott as Principal of Central High.

Superintendent Almanza talked about the vacancy of the principal's position at Central High and going through the committee selection process. There were two finalists considered and interviewed for the position. After meeting with the individuals, Superintendent Almanza recommended the Board approve Robert Scott as Central High's new principal. Board members received a vita of Mr. Scott's qualifications. He has worked as associate principal at Central for three years and is a qualified administrator. He was the unanimous recommendation of the interview committee. Mr. Almanza said he asked to have this considered now in order to provide Mr. Scott with an opportunity to get started on some of his preparation.

Mr. Almanza mentioned the Board received information regarding other administrative moves within the district showing for Central High that Sara Gott will be Associate Principal and Russ Williams will be Assistant Principal; Jon Flynn will be Associate Principal at Smart; and Matt Hassig will be Assistant Principal at West High. There are a number of other administrative vacancies and candidates are being considered to fill current vacancies.

**MOTION:** Director Krumwiede moved the Board approve the Superintendent's recommendation of Robert Scott as Principal of Central High, Effective July 1, 2009 with a salary to be determined. Director Tupper seconded the motion.

The vote on the motion was called and recorded as follows. Ayes: Krumwiede, Tupper, De Fauw, Roberson, Clewell, Johanson, and Zamora. The motion carried unanimously.

Mr. Scott expressed his appreciation and looked forward to having the opportunity to be principal at Central High. He talked about how the staff worked well as a team and he was honored to be selected for this position.

## B. Adjournment of the Special Call Meeting

**MOTION:** Director Clewell moved the Board adjourn the Special Call Meeting.  
Director Tupper seconded the motion.

The vote on the motion was called and recorded as follows. Ayes: Clewell, Tupper, De Fauw, Krumwiede, Roberson, Johanson, and Zamora. The motion carried unanimously.

President Zamora declared the Special Call Meeting adjourned at 6:42 PM.

Immediately following the adjournment, the Board reconvened for the regularly scheduled Committee of the Whole meeting at 6:45 PM.

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**6:45 PM**

## **COMMITTEE OF THE WHOLE JUNE 1, 2009**

The Committee of the Whole meeting followed immediately after the Special Call meeting in the Jim Hester Board Room. Board members present were President Patt Zamora; Directors Richard Clewell, Nikki De Fauw, Ralph Johanson, Ken Krumwiede, Larry Roberson, and Timothy Tupper. Superintendent Julio Almanza and other administrators attended.

### Financial Report/Update

Claudia Wood and Marsha Tangen went over the monthly financial statements for April and highlighted details included for the general fund, special education funds, self-insurance and food service. There was information about salaries and benefits, teacher quality money, graphs and trends for district finances. Mrs. Tangen talked about budget to actual figures and adjustments or modifications in special education funding. Mrs. Wood reported on self insurance revenues and claim trends. Mrs. Tangen also talked about food and nutrition revenue increases and improving the fund balances this year.

Board members asked questions for clarification on parts of the report. The administration addressed stimulus funding plans, state aid, and legislative directive for spending, program areas and on-going expenses. Mr. Almanza noted federal guidelines may say something different than state guidelines and the stimulus money will only be for two years or less so it is not wise to use it for on-going expenses that might have to change programs in the future.

### Facilities Report/Update – Long Range Plans

Mr. Martin presented a revised report on long-range planning cost estimates. The report showed details for air conditioning, heating systems, sports additions, gym, stage and auditorium additions, as well as safety and security enhancements. There were items included for additions for programming, parking, technology, interiors and classroom needs, interior miscellaneous items, storage, kitchen, cafeteria, and multipurpose options.

The report outlined an ADA accessible design review summary listing program accessible schools, parent program accessible schools, and a summary of current ADA opportunities by school building. There were dollar estimates made for separate areas of planning. Additional information showed essential functions for elementary, intermediate, and high school buildings. Another spread sheet showed buildings, projects, estimated cost projections in 2009-10 and 5% per year increases. The charts included essential functions, and priorities from buildings, operation staff, and community input.

Board members had questions and expressed concerns with the different ratings between the building, community, and operations for priorities. They would like some justification for why the operations staff put some things first and the buildings asked for other items first. They talked about security entrances for buildings and Vice President Roberson brought up questions about security at the Administration Service Center. Mr. Martin explained since the general public needs access to the services at the Administration Service Center, the security here is different than from buildings. Vice President Roberson would like an evaluation of the Administration Service Center before something happens to our employees or guests in the building. Mr. Almanza explained the administration does a building by building evaluation on issues. Mr. Martin also emphasized the planning document showed only cost estimates at this time. The total for all the projects would be around \$135 million.

President Zamora asked what could be a realistic expectation of funding projected by Local Option Sales Tax dollars in the future. She would like to have time at a separate workshop to completely review these options and work on a detailed plan with time table. The Board needs to give some direction on when and what projects we want to actually approve. Mrs. Tangen estimated \$9 million a year could be projected and previously we were getting about \$14 million. After ten years we could have about \$90 million in revenue to use for projects.

The directors agreed an additional meeting or workshop was needed to allow them time to review the revised data and study the options. They wanted time to look over the different priority rankings and look at the inflation rates predicted. President Zamora thought the Board may want to borrow money now to work on projects because of the interest rates and looking at inflation in the next ten years. Mrs. Tangen said the interest rates are excellent and we could get started on a number of projects early.

Director Clewell said the Board has worked on this for a long time and the administration has given them a lot of information. However, they need a process to determine what items should be selected from the list of priorities. He asked the Board to look at their goals for the future as this matter is considered. Vice President Roberson asked about Harrison School because it was part of his neighborhood and they need to know about realistic plans for having more rooms and expansion. He noted some of the projects for the high schools seem to make all the schools the same and look alike. Director Krumwiede understood the building priorities but he didn't understand the rationale for the operations staff priorities. Mr. Almanza said there is an issue about the site size which has to be considered and how large should our buildings grow? They also are dealing with items of accessibility and limits to some areas. They are looking at safety and air conditioning which was a priority expressed by board members for some time. We have to know whether to plan from a District or Board perspective and which items will raise to the top. We look at equity, accessibility, and consistency among buildings.

Director Krumwiede talked about Truman School and safety items. Vice President Roberson brought up the community input on priorities and making sure their interests are included in the decision-making process. He felt the Board needed to get their projects right but they also needed more time to review options. Mr. Almanza thought it would be good to go through the list; when the Board was ready, they should come back and address specifics. Director Tupper had questions about essential functions and whether we should be looking at anything that isn't considered essential to student achievement. Some buildings are asking for many items while other buildings are only doing the essential items. Mr. Martin said the buildings listed their priorities and they are shown so the Board knows what they wanted. Mr. Almanza explained they haven't done an audit of all the buildings to see if all essential functions were complete. That would take a very long time and what we have now is a screening tool of priorities. There was additional discussion on essential functions and providing the Board with information. Mr. Martin explained how costs would also be funded through PPEL dollars and not just local option funds.

Director Tupper talked about essential functions and facilities not being equal. Mr. Almanza commented the cafeterias across the district have the essential functions, but some areas have additional items included. The administration talked about combinations of gyms and multipurpose rooms. Depending on the building, each school may have different needs or priorities so they aren't exactly alike. Director De Fauw asked if there were omissions from the administrative perspective which were addressed from the operations viewpoint. Mr. Martin said from an operations point of view, school safety was the highest priority so they addressed safety items such as drop off areas and entrances first. Director Johanson complimented the staff on giving specifics on long-range plan projects. He had questions on air conditioning and windows as well as providing good air quality in buildings. Mr. Martin said climate control, temperature, and humidity were included in the outlines. Director Johanson would like to make sure these details are included so we get the right things done for each building and we know why we are doing things a certain way. Mr. Scott gave an example of how Buchanan School lost power one day and they couldn't open windows to get fresh air. The situation was solved quickly but it could have been a problem depending on the weather. Director Tupper had questions about Brady Street Stadium renovations and Mrs. Martin said those weren't included. There are significant ADA changes needed for the locker rooms and restrooms updates at the stadium. An additional meeting time should be planned in July where board members can take time to discuss the long-range plans further.

### Special Report – Food and Nutrition

Donna Cooper and Kent Heinen reported on updates dealing with food and nutrition areas. The Board learned about improvements in the fund balance trends and saw data about district-wide free and reduced rates. They saw figures on state and federal reimbursements as well as special needs reimbursements. Mrs. Cooper shared the action plan for food and nutrition that included monthly financial meetings, training, making budget projections, and outlining detailed action plans for expenses and revenue. As of April 30 we have a \$1,018,748 fund balance. Contract extensions are in place for Reinhart Foods, AE Dairy, Sara Lee Bakery, and Burke Cleaners. There are several upcoming bids for beverages, fire extinguishers, hood sprinkler systems, and delivery van. There will be stimulus money available for food service equipment. Mrs. Cooper also reported on APEC review, fruit and vegetable programs, and Youth in Action Team Nutrition Iowa. There were other good things reported about Children's Villages Hoover and West being peanut-free, having assistive lunch accounts, using school link technologies, and having a food and nutrition services supervisor.

The Board asked about free and reduced lunch counts, Title 1 funding, bakery usage for outside groups, cost savings, federal programs, and evaluations. Mrs. Cooper talked briefly about food service evaluation and taking care of any problem areas. Mr. Heinen said they have input from principals but usually it is just asking us to do something for the school. They suggested different ways of service and gave reasons why. He cleared up questions and worked with principals on how to make food service better. Vice President Roberson asked if the service was getting better or were we reducing the amount of food students get in order to have the \$1 million fund balance. He asked about people being able to bring baked goods into the building.

Mrs. Cooper talked about initiatives and reducing the number of desserts offered to students. They are providing additional good food and things like whole grain products. Many of the desserts are fruit based and use whole grain. We don't serve donuts but do have whole grain muffins that are healthy and less expensive. We changed the way we print the menu and that saved money. What we offer is menu driven depending on consumption. We aren't letting our equipment needs slide. They talked about the new legislation dealing with the Healthy Kids Act and we have been very proactive with our food since 2006. There are schools that receive a lot of revenue from chips and candy sales, so Iowa delayed some implementations. We were prepared and want kids to follow nutrition guidelines set by the State. Mrs. Cooper talked about wellness programs and how they have adjusted to meet our policy. We are changing eating patterns and have more nourishing foods offered. People will bring in a cookie recipe and we can replace ingredients to make it more nutritious.

Mr. Martin talked about us taking the lead in some areas like when we found out the students didn't like the pizza. Mr. Heinen developed a pizza that the kids really liked. We try to get out to the students and work with them. Director De Fauw asked about requirements for the supervisor of food and nutrition. Mrs. Cooper said they get a lot of support from the state and some professional experience in the field is helpful. There were other comments about using fruits and vegetables and if we purchase produce locally. Mr. Heinen explained the programs and producers we are able to use and how this works. Director Clewell asked about the use of trays and if not using them would reduce waste of food. Mr. Heinen talked about some research and problems with not using trays. We may look at having smaller trays for elementary students later.

### Announcements/Updates

Director Clewell mentioned the Legislative Advocacy Committee will meet on Thursday with representatives of Vera Friend. The committee talked about working with mental health matters this year and building a constituency group. We hope to work together on common areas.

President Zamora declared the meeting adjourned at 8:20 PM.

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Linda Smith Kortemeyer, Board Secretary