

DAVENPORT COMMUNITY SCHOOL DISTRICT
Application for Use of School Property

Organization requesting use _____

Individual responsible for program or activity _____
Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

School/Bldg. Requested	Facilities or Room(s) Needed	Date(s) Requested	To - From Time Requested
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Purpose _____

This is a School _____ Community _____ Activity. (Please check one)

Estimated Number of People in Attendance _____

Will admission be charged or an offering received? _____ Yes _____ No

If answer to 4 is "yes" how will funds be used? _____

Is special equipment or set-up needed? _____ Yes _____ No

If Yes, please describe below:

CONDITION:

It is agreed that the applicant will place a reliable person(s) in charge of activities and will be responsible for any damage caused by the group or by others admitted and will provide police protection if necessary to maintain order and protect school property.

Failure to notify the Business Office by 2:00 p.m. of cancellation of a meeting scheduled for any time after five o'clock of that day will render the applicant liable for payment of the rental fee.

All rules and regulations of the Board of Education governing the use of school property shall be observed. (see back of application)

Signature of Applicant _____ Date _____

Building Adm. Approval _____ Estimated Custodial Hours _____

FEES TO BE CHARGED:

Rental Fee _____ Approximate Custodial Fee _____

Other Fees _____